



# Official MACI Document

## [www.maci.ie](http://www.maci.ie)

### APPENDIX I

#### STANDARD PROCEDURES FOR ALL CONTEST DIRECTORS IN THE RUNNING OF ALL FAI COMPETITIONS, NATIONAL AND REGIONAL CHAMPIONSHIPS.

Passed 25/02/89 and amended 31/03/90, 09/03/91, 21/05/97, 06/05/98, 23/03/03, 11/04/06, 19/03/08, 11/04/17 and 5/6/22

**Note: before running any competition a CD must familiarise themselves with the current MACI Competition Regulations which are available on the MACI website;**

[www.maci.ie/wp-content/uploads/Regulation\\_PDFs/MACI-Competition-regulations-2017-web.pdf](http://www.maci.ie/wp-content/uploads/Regulation_PDFs/MACI-Competition-regulations-2017-web.pdf)

1. In advance of the contest, The CD is to arrange preparation of field including cutting of runway, designating pits area, laying out of car parking area, catering area etc. If wind direction changes more than 30 degs then the CD may re-arrange runways, pits area and parking as required.
2. In all cases the CD is to arrange for a contact phone number to be included in the Website advertisement, so that contestants can check the night before travelling whether the competition is postponed for weather or other considerations.  
CD,s should liaise with the webmaster to change details as they become available.
3. Ready boxes are to be set up as required by each discipline, normally two ready boxes for all FAI competitions. A mandatory minimum of one ready box is to be marked out and used in all events. Centre and box end markers to be set up where necessary.
4. The CD must attempt to select at least 2/3rds of the required number of judges in advance and confirm their agreement to judge for the entire event.
5. The CD is to arrange supplies of the following on the field:
  - Scoreboards - minimum 3
  - Scoresheets - allow 5 sheets per round per pilot
  - Pens - minimum 10
  - Markers
  - Stopwatch
  - Noise Meter (if available) (Mandatory for International Competitions)
  - Tape measure
  - Chairs - minimum 8 for judges and scribes
  - Table - on which to set scale models for static judging.
  - Rule books (MACI and FAI)
  - First Aid kit
6. All entry formalities (membership, insurance, IAA Registration checks, A Certs, B Certs etc.) should take place prior to the first competition flight.  
All MACI competitors must be affiliated to MACI as full members and must show their card to the CD during registration. Third Country visitors (as defined by the EU) may take part providing they can show Model flying Insurance from their home country and provide proof of an EU registration, with tag attached to their models.



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7. All contests must start with a briefing no earlier than the advertised time. Any competitor not present for the pilots briefing may forfeit the first flying round of the contest.
8. No flying whatsoever may take place before or during a contest other than official contest flying, however a period of 30 minutes before the advertised pilot briefing will be available for pilots to check their engines and control surface movements. Late arrivals will forfeit this testing period.
9. The responsibility for safe storage of radio equipment rests with the owner.
10. An estimated timetable of events should be made based on the number of entries. The number of rounds should be according to the relevant FAI or MACI classes in use. Where less than the full number of rounds is held the relevant FAI or MACI rules shall apply.
11. Where it is possible to run 2 Flight Lines simultaneously, this must be notified in advance and entries divided into four groups - Aerobatic (F3A and Masters), Scale (MACI, F4C and Large), Sports and Helicopter.
12. At the first pilots briefing a draw will take place for flying order. This order will advance by an agreed number such as 2 places for each subsequent round till the competition closes. Changes in flying order will only be allowed at the discretion of the CD for reason of smooth running of a contest.
13. CD will specify at first pilots briefing the local site conditions, flight line direction, No – fly areas and procedures for stopping / retaking a competition flight etc.
14. Flight line controller / timekeeper should organise models into the relevant ready boxes throughout the competition.
15. Strict adherence should be paid to official flight and preparation times within the relevant FAI discipline regulations. FAI Class rules take precedence.
16. Delays should not be accepted except in exceptional circumstances or due to fog, High wind, low cloud or rain. The maximum wind speed for each class is dictated by the relevant FAI guidelines.
17. A half hour break for lunch will be allowed for contestants and Judges. The timing of this break will be decided by the CD to coincide with the completion of a completed round.
18. A noise test to the relevant FAI regulations of that class may be carried out for any flight during the contest.
19. As a general rule, competitors should be kept apart from judges. This applies especially during official flying but also at other times, pilots should not be allowed to question judges on marking except where a judge agrees to give a pilot advice.
20. The CD's decisions are final. (Protests may be made as per competition regulations)
21. All score sheets must be available to competitors at the end of the contest. (Some classes may require scoresheets at the end of each round)
22. Qualification as a CD under this Course is valid until 31st March of the 5th year following attendance at this Course including year of attendance



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## 24. FINALLY AND VERY IMPORTANT:

The CD must complete a Results Notification Report as follows in Appendix J and send copies of it to the relevant MACI discipline Secretary, Webmaster and MACI Treasurer not more than 14 days after the contest. Failure to send the results may disqualify the organising club from running the event during the following calendar year.

### APPENDIX J

## CONTEST RESULTS NOTIFICATION REPORT

Contest Name \_\_\_\_\_

Contest Dates \_\_\_\_\_ Venue \_\_\_\_\_

Name of Contest Director \_\_\_\_\_

### RESULTS:

NAME	MACI No	CLASS	Round 1	Round 2	Round 3	Round 4 /Static	Final Score	Place

I certify that the above contest was held to FAI / MACI rules and the results were as listed above.

Signed \_\_\_\_\_ (Contest Director) Date \_\_\_\_\_